



MASSACHUSETTS  
GENERAL HOSPITAL

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CENTER FOR FACULTY  
DEVELOPMENT

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*Center for Faculty Development*  
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*Office for Research Careers*  
*- Graduate Student Division*  
*- Post Doctoral Division*  
*Office for Well-Being*  
*Office for Women's Careers*

Dear Review Committee,

I am very pleased to write this letter of strong support for Dr. *FULL NAME*, who is applying for a [specialty] fellowship. Thoughtful and conscientious, Dr. *NAME* is a #-year [discipline] resident who shows exceptional promise and is an outstanding candidate to pursue training in this area.

Dr. *NAME* graduated magna cum laude from X University in 20##, with a BA/BS in *MAJOR*. S/he received the *Name of Prize* and was inducted to Phi Beta Kappa. S/he earned his/her MD at Y University in 20## and was inducted into the Alpha Omega Alpha honor society as well as receiving the *Name of Prize*. During medical school, Dr. *NAME* worked with *Name of Investigator*, PhD, on [specific research project].

Dr. *NAME* has stood out during residency for his/her positive attitude and attention to detail. S/he is a team player with both an excellent fund of knowledge and excellent surgical skills. Thoughtful and conscientious, caring and patient-oriented, s/he is, as one preceptor writes, "an absolute pleasure to work with. S/he takes all duties with the utmost seriousness." In working with me, s/he has been perceptive, responsible, and curious to learn.

During residency, Dr. *NAME* has been actively involved in research. S/he is studying [description of research] under the mentorship of [name, degree, and rank of faculty member]. With [name, degree, and rank of faculty member], s/he is working on [specific project]. In [month, year], Dr. *NAME* received the Best Resident Research Award in [specialty] for his/her paper, "Title of Paper." S/he has # first-author peer-reviewed publications in journals including [names of 2 journals] and has # more articles as well as # book chapters currently under review.

Dr. *NAME* is actively involved with teaching junior residents. S/he is always willing to help, reviewing and practicing conference presentations with them before they present and coaching them both in the OR and the consultation service.

In summary, Dr. *NAME* is a star in all regards, who distinguishes him/herself by his/her clinical and surgical skills, deep fund of knowledge, outstanding interpersonal skills, and excellent

research abilities. I am very pleased to give him/her my highest support for a [specialty] fellowship.

Sincerely,